

Auction Seller Rules & Procedures



Peel Regional Aquarium Club Auction: , starts at 10:00 AM

- 1 Pre-Registration Online for Sellers** starts One Week Prior to Auction Date.. Your lots can be entered during this period only at MyGroupAuctions.com website. A user guide is available to answer any questions on how to register, etc. Sellers must Pre-register by creating an account on MyGroupAuctions.com. After creation of an account, sellers can Join our PRAC Auction Group, enter your items / lots with descriptions & photos & then you can also print sheets / labels for your bags.
- 2 IMPORTANT : STOP FEEDING YOUR FISH 36 – 48 HOURS PRIOR to bagging.** * Never blow into bag with mouth *. Use 75% air & 25% Water. Use an air pump to fill, or close your bag by grabbing it high & twisting down to form into a taut balloon. Properly bagged fish is required. **No USED bags! No Twist Ties & No Ziploc™ bags!** Buckets, tanks and bowls will be allowed to house the fish for the auction & container will become part of & sold along with the fish it contains. **Improperly bagged fish will not be allowed in the auction.** Remember, healthy fish get higher prices. A re-bagging station will be available to use at a nominal \$2.00 charge for each leaking or improperly bagged fish. Sellers are encouraged to use it. **PRAC reserves the right to reject any livestock that appears to be sick or otherwise unsuitable for sale.**
- 3 NEED HELP ? No Email or Computer ?** A PRAC rep will be available to assist with pre-registering & entering lots online for those without means to do so. Please contact our Auction Chair (TBA for 2017) a minimum of 3 hours prior to the deadline and provide our rep with the lots you wish to sell at the PRAC auction.
- 4 Sellers entering the following** information into the “description” field in MyGroupAuctions.com usually benefit from higher prices. Also, photos on bags & correct info = more \$\$\$
Please use proper terminology in your descriptions
Species name (scientific and common if applicable)
Quantity in bag, sex if determinable
PAIR denotes a male/female of a species
BREEDING PAIR denotes the pair has spawned successfully
TRIO denotes 2 females & 1 male of a species
REVERSE TRIO denotes 2 males & 1 female of a species
COLONY denotes a mix of males & females of a species
Brief description along with a picture of the mature fish is recommended
- 5 Day of Auction:** PRAC will ONLY accept Pre-registered items or lots, entered on MyGroupAuctions.com website before the deadline (See Sellers Rule 1). ***Absolutely NO WALK-INS*** (See Sellers Rule 3)
- 6 Day of Auction: Check-in for Pre-Registered Sellers begins at 9:00 AM & finishes at 9:45 am.** Please arrive early and report to a PRAC representative to receive your Official PRAC printed labels. All items MUST have an Official PRAC-generated label. The auction staff will not forward items up for auction unless they bear our label. We will have all labels printed & available on the day of the auction, and you can pick up your label sheets when you check in your items or lots.

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- 7 **After receiving your PRAC labels**, affix them to your bags/lots and submit all your items back to a PRAC rep for inspection and table placement. No lots will be accepted to the auction without a PRAC printed label. Also, if a label is altered in anyway, it may be rejected. For every missing Pre-Registered Lot not brought to the auction by the seller, the seller must hand in the extra PRAC labels so these lots can be retired from the auction system.
- 8 **Once all lots** have been auctioned off, the Auction Program will close & Sellers reports will be produced. These reports will be detailed as to the lot that you registered online and the price it obtained in the auction minus PRAC's commission. Sellers will receive 70% of the proceeds of a sale.
- 9 **All “no sale” lots** will be put aside to be picked up by the seller. Any lots not claimed after end of auction, will become property of PRAC and disposed of at the discretion of the auction chair.
- 10 **No sellers** will be paid out until the end of the entire auction. NO EXCEPTIONS.
- 11 **Sellers Payment:** At the end of auction, sellers will receive their report for review . Please have your bidder card & I.D. ready for verification to receive this report & your payment. Should you decide not to wait for payment; a cheque will be mailed to you, to the address you provided when you registered online, within 7 business days of the auction. A \$4.00 admin fee will be deducted from the total owing to cover additional costs of mailing. Also, if PRAC encounters technical difficulties, cheques will be mailed in the same manner.
- 12 **Neither PRAC**, auction volunteers nor the auction site will be held responsible for loss, damage or injury occurring before, during or after the auction.
- 13 **All Equipment and Dry Goods** must be BNIB 'Brand New In Box or Bag' or USED in proper working order and clean. PRAC reserves the right to reject any item that appears to be unsuitable for sale at the auction.

See List Below.

USED ITEMS 'YES' EXCEPTION LIST

Aquariums up to 40gal & / or stands (must be cleaned with no leaks or damages)

Books (related to Aquarium Hobby)

Filters, Heaters, Air pumps, Canopies & Light Fixtures (must be cleaned & in proper working order)

Driftwood, Collectables

Food & Medication (Un-opened & un-expired) is acceptable.

PRAC reserves the right to refuse any item at the door not meeting these minimum standards.

*** **Absolutely NO USED GRAVEL & NO ROCKS*****

- 14 **Plants & livestock restricted by federal or provincial statutes will not be accepted.**

PRAC thanks you very much for your continued support!

We hope to see you out at our PRAC Auction & Show and our next PRAC Meetings